**CHECKLIST FOR MINISTERIAL CONSENT**

**For Applications by Companies**

* + Covering Letter.
	+ Application Form to be in quadruplicate providing, in full, all the

 required information including the common seal of the company.

 (If land is vacant, application form to specify building condition

 as per Land Sales Amendment Act 2014)

* + Certified True Copy of Title (1 week old).
* Foreign Investment Certificate from Investment Fiji;
* Certified True Copy Of Company Registration Certificate.
* Certified True Copy Of Schedule of Shareholders and Directors.
* Draft Sale and Purchase Agreement/Lease Agreement if available
	+ Provide coloured photos of the Subject Lot (to be certified by

the Solicitor at the back of the photos).

* Evidence of advertisement in English twice in the local daily

Newspaper and twice in the i-Taukei language in all i-Taukei

Radio Station if the land area is more than 10 hectares.

*(Advertisement must be financed by the client but advertised by the Director of Lands)*

* + Consent Fees Paid - $115 per Title

**Note:**

*Once Minister grants consent, please submit executed transfer document to be endorsed by the Minister before lodgement at Registrar of Titles Office.*