**CHECKLIST FOR MINISTERIAL CONSENT**

 **For Application by Individual(s)**

* Covering Letter.
* Application Form to be in quadruplicate providing, in full,all the required information.(If land is vacant, application form to specify building condition as per Land Sales Amendment Act 2014)
* Certified True Copy of Title (1 week old).
* The applicant must also provide;
	+ - Foreign Investment Certificate from Investment Fiji; OR
* Valid work permit issued by the Immigration

Department to work in Fiji or

* + - A recent (within 12 months) original or certified true

copy of a Police clearance from country of normal

residence of intending purchaser (s).

* Parties involved must submit passport bio–data page to enable

 due diligence to be carried out.

* + Draft Sale and Purchase Agreement/Lease Agreement if available.

* Evidence of advertisement in English twice in the local daily

newspaper and twice in the i-Taukei language in all i-Taukei

Radio Station if the land area is more than 10 hectares. *(Advertisement must be financed by the client but advertised by the Director of Lands)*

* + Provide coloured photos of the Subject Lot (to be certified by

the Solicitor at the back of the photos).

* + Consent Fees Paid *-* $115 per Title

**Note:**

*Once Minister grants consent, please submit executed transfer document to be endorsed by the Minister before lodgement at Registrar of Titles Office.*